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Air Training Corps
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WBW/70/6/Org

26 Feb 2007

See Distribution

HEALTH AND SAFETY CASCADE TRAINING COURSES 2007

1. As part of my responsibilities as Wing H&S Officer I intend to hold 3 ACO H&S Cascade training Courses during 2007
2. The dates will be as shown below

01/07:	Sunday	July 1st
02/07:	Sunday	October 21st
03/07:	Sunday	TBC

3. The first Course **01/07 will be held at 493 (KH) Squadron HQ**. The second **02/07 will be held at Wing HQ** hopefully this will ease the burden of travelling for the Coventry and Birmingham Squadrons. The third will be at **493(KH) Squadron HQ** this will serve as a "wash up" for any remaining staff wishing to attend. Attendees are asked to arrive no later than 010:15 for a 10:30 am start, finish at approx 13:30. Dress will be civilian clothes. £1.00 for refreshments.
4. All Squadrons are invited to send Squadron Staff to **any** of the Courses to back up their existing Squadron knowledge however we are mainly targeting those Staff who have been appointed as Squadron H&S Officer/SNCO/CI. All attendees are most welcome.

R FOSTER
Flt Lt
Wing
H&S Officer.
For OC

Distribution
Action: OC Sqn's & WSO's
Information (less attachments): OC Wg &, Wing File





WARWICKSHIRE & BIRMINGHAM WING CASCADE HEALTH & SAFETY COURSES

<i>01/07 : NOMINATION SHEETS: SUNDAY JULY 1st</i>				
Attendee	Rank	Name,Ints	Squadron	Role on Squadron
1				
2				

<i>02/07 : NOMINATION SHEETS: SUNDAY OCTOBER 21st</i>				
Attendee	Rank	Name,Ints	Squadron	Role on Squadron
1				
2				

Squadron Commanders may bid for places on any course however to minimise travel costs ,it would be preferable for all their attendees to travel together if practicable.

Please return to Flt Lt Foster by May 10th

Signed

OC () Squadron

