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OC Wing

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DUKE OF EDINBURGH'S AWARD SCHEME & OTHER PRESENTATIONS INVOLVING CIVIC DIGNITARIES

1. OC Wing has received some negative feedback on our cadets at the very recent Solihull DoE Award Presentation in front of the Mayor of Solihull. In essence it appeared that although the cadets were smart and well turned out, some did and some did not salute the Mayor of Solihull when they were presented with their certificates – which does give cause to some minor negative feedback, and requires standardisation.

2. I have therefore been directed to issue the following procedure for cadets in uniform attending either the Birmingham, Solihull or Coventry DoE Presentations, but the courtesies should be shown to all civic dignitaries at other presentations.

WHEN ATTENDING SUCH A PRESENTATION WHERE A CIVIC DIGNITARY IS PRESENTING AWARDS:

a. Cadets are to attend in Wedgewood Blue shirts and ties with jumpers. Adult staff if they possess are to wear Number 1 uniforms without medals – otherwise as cadets.

b. Cadets are to afford the Civic dignitary the same protocols as for a senior commissioned officer. In essence to approach salute, take the presentation and then step back salute and return to their original position.

c. Whenever possible an adult member of uniformed staff should attend with their cadets (or by liaising with other units attending ensure there is at least 1 member of staff). The senior staff member will then brief the cadets accordingly.

3. By complying with these simple instructions, the image of the Wing will be enhanced, and as we know show are standards are well above other 'uniformed organisations' that may be present – and an advert for the civilian candidates also present.

B Coats
Squadron Leader
Wing DoE / MV Officer
For OC

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WSO's
OC Squadrons